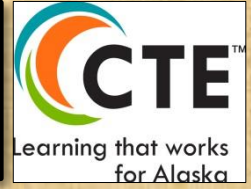




# CTSO Tool Kit

## #3-Budget



Budgeting for a local CTSO chapter may depend on funding provided from the local chapter, local school district, and in some instances from the State Department of Education.

### Funding

- Local chapters are typically self-funded.
- State organizations may provide some level of funding.
- Membership dues are often split between the national/state/local levels.
- Fundraising at the local level is often an integral part of the chapter.
- Funding can be a large portion of a chapter's activities.

### Typical Budget items

- Affiliation fees
- Membership dues
- Conference fees
  - Registration
  - Equipment/Supplies
- Travel/Housing costs
  - Regional
  - State
  - National
- Advisor Stipend
- Chapter Supplies

### Local Costs

- Dues (combined amount set by the state)
  - Local
  - State
  - National
- Supplies
  - Awards
  - Civic duties
  - Officer Pins
  - Banquet
  - Chapter items
- Postage
- Promotional Materials

### Conference Costs

- Regional/State/National
  - Registration Fees
  - Travel (typical modes)
    - Excursion Bus
    - Plane
  - Housing
- Other (may include depending on the organization and competitive event.)
  - Equipment fees
  - Supply fees

### Other Sources of Funding

- Grants
- Donations
- Fundraising
- Perkins Funding
- Starting a chapter small business
- Student/Parent contributions